

PRIMARY CARE ASSOCIATE PROGRAM

Stanford University School of Medicine and Foothill College
1215 Welch Rd., Module G, Palo Alto, CA 94305-5408 (650) 725-6959 <http://pcap.stanford.edu>

OCTOBER 1, 2008 APPLICATION DEADLINE FOR CLASSES STARTING SEPTEMBER 2009

Dear Applicant:

GENERAL INSTRUCTIONS

Please follow all application directions closely and get an early start on collecting supporting documents. We request that you submit all required documents in one packet to the Primary Care Associate Program Admissions Office. Applicants are often rejected because of incomplete files. A Checklist is enclosed to guide you in compiling your application materials. It is your responsibility to ensure the timely receipt of all documents. Please contact the Admissions Office if any of the following items are not enclosed:

- a 6-page Application Form
- three Reference Request forms
- a Checklist of all required documents
- a G.P.A. and Clinical Hours Worksheet
- a Preceptorship Guidelines sheet
- a list of Technical Standards
- an "Application Received" postcard.

ADMISSION PREREQUISITES

Academic prerequisites for admission are listed in section #19 of the application. Grades for Microbiology, Anatomy and Physiology must be completed by the end of the Fall Term 2008. No Exceptions. In addition to coursework in the natural and social sciences, **you must complete a minimum of 3,000 hours of direct patient care experience by the application deadline.** Admission prerequisites and guidelines for meeting them are detailed in the program brochure and web site. Please review program information prior to completing this application. All applicants are also encouraged to attend one of the admissions information workshops offered by the program.

PROGRAM GOALS

The Primary Care Associate Program:

- gives strong consideration to prior clinical experiences in primary care settings,
- promotes working with medically-underserved patients through county health care systems, state and federally supported community clinics and other organizations which target populations with financial, cultural and other barriers to health care access, and
- emphasizes the recruitment of qualified minority candidates.

APPLICATION PROCESS OVERVIEW

Applications must be postmarked no later than **October 1, 2008 to be considered for the class entering in September 2009.** All applications are reviewed by the Admissions Committee for completeness and quality. Based on this review, selected applicants will be invited for an interview. With a limited class size and a large applicant pool, we cannot interview all candidates nor accept all qualified individuals. Notification of admission to the program will be made soon after interviews are completed.

Candidates who are accepted for admission will be required to submit a non-refundable \$300 acceptance fee payable to "Stanford University". The program has the responsibility for arranging the clinical instruction and supervision of each student. Students are encouraged to seek out compatible primary care physician preceptors in their home communities. The program must approve each clinical site and retains the responsibility for student training and evaluation.

Thank you for your interest in the Stanford University and Foothill College Primary Care Associate Program.

Sincerely,



Ronald D. Garcia, Ph.D.
Director of Admissions